

September, 2009

Dear Parent or Guardian:

Greetings! Welcome to the QLS family and our class! I hope you and your child are ready for a year filled with exciting things to do and many things to learn.

This year beginners will learn to read and returning students will continue the study of Reading in hopes of becoming confident independent readers. The phonics he/she will learn, will help in the study of Spelling, English, Creative Writing and all other school work. Learning to read requires practice and lots of it. I ask that you sit down with your child each evening and read together. Read to your child, then let your child read to you.

For beginners, this is a time to develop basic learning skills that will pave the way for future learning. For returning students, this is a time of transition from “learning to read” to “reading to learn.” Our other subjects include, Mathematics, Science, Social Studies, Religion, Art, Music, Handwriting, Computers, Foreign Language and Physical Education.

Your child will receive Homework each night. Homework is a review or practice of material covered in class. Students will copy assignments in their notebooks daily. I will check to see that assignments are completed and neat. Assist your child by checking and explaining things they are not sure of, but DO NOT do the work for them.

Here is a **list of supplies** your child will need this year:

- Pencils
- Pencil Case - soft sided with a zipper, not a box, please
- Eraser
- 2 Extra Large Bookcovers - the cloth stretch kind
- Bookbag
- Sneakers
- 2 Folders with pockets
- Marble Notebook
- Daily Notebook (\$1.00 will be purchased at class bookstore)
- Sneaker Sack - (a mesh lingerie laundry bag just large enough to hold a pair of sneakers works well)
- Scissors - Fiskers are a good brand (have a pair at home also, for homework)
- Glue - 4 oz. Elmer's School Glue
- a box of 24 Crayola Crayons
- Squirt bottle of liquid soap
- Large box of tissues

**ALL SUPPLIES MUST BE CLEARLY LABELED WITH YOUR CHILD'S NAME!!!**

- **FOLDER** - A school folder is supplied by Q.L.S.
- **BOOK COVERS** - The **HARDCOVER BOOKS MUST BE COVERED.** (Please use the stretchy cloth type cover-they last all year.) If you use paper, be sure the cover forms flaps inside the books so that the cover doesn't come off when the book is opened. **DO NOT USE TAPE OR CONTACT ON THE BOOK AS THIS CAUSES DAMAGE!!!**
- **UNIFORMS** - School uniforms must be worn each day. Check the Q.L.S. Parent/Student Handbook for the Dress Code. QLS Sweat Suit may be worn every Friday.
- **ABSENCE** - For each absence from school, a note from a parent/guardian must be sent in. For extended absences, a doctor's note must accompany the child upon his/her return to school. If your child has a health problem or allergies that I should be aware of, please send me a note.
- **LATENESS** - Students go to their classroom at 8:15 a.m. **Classes begin promptly at 8:30 a.m.** Any child arriving in the classroom after 8:30 a.m. must go to the office and get a late slip. If your child arrives before 8:15 a.m., a teacher will be on duty in the *blue room*. Dismissal is a 2:30 p.m. If your pickup is delayed or there is a change kindly drop me a note and call the school office.
- **MONIES** - There will be times when you will be sending monies to school with your child. (Book club, trip, tickets, lunch, etc.) **BE SURE ALL MONIES ARE IN AN ENVELOPE!!!** **Clearly mark the front of the envelope with your child's name, grade and purpose of the monies.** Do not combine monies-use separate envelopes for Pizza, Hot Dogs, Books Club, etc. Loose monies can not be accepted!
- **PARTIES / BIRTHDAYS** - We will be having several parties for holidays - more news about that at a later date. If you wish to celebrate your child's birthday in school, please let me know the week before so I can set aside time. Individual servings are best - e.g. cupcakes, donuts. A parent or another adult should come to assist with serving and clean up.
- **PTA** - The PTA will be recruiting class parents shortly. Our class needs two parents to help at parties, go on trips, help with paperwork, make telephone calls, etc. If you can be of assistance, please contact me.
- I think that's enough for one letter! If you have any questions, feel free to contact me at the school, 718.721.4313 or send an e-mail, [info@queenslutherschool.com](mailto:info@queenslutherschool.com). I'm looking forward to a good year, I trust you are too!

Yours in Christ,

Deanna J. Gigler

P.S. We'll be having a "Back to School Night" soon. At that time you will receive details about our curriculum and classroom procedures. You'll also get to meet other parents. Hope to see you then Check the school's Monthly Calendar, distributed to your child once a month. The calendar can be viewed on our Web Page... [www.queenslutherschool.com](http://www.queenslutherschool.com)